

Board of Veterinary Medical Examiners Quarterly Board Meeting Minutes

7/30/2026 8:00 AM PDT

Physical Location: Office of the State of Nevada Board of Veterinary Medical Examiners
4600 Kietzke Lane, Reno, NV 89502
Video Conference Access: Microsoft Teams
Phone Conference: (929) 229-5741

Attendance

Board Members Present:
James O'Dea, DVM (President)
Michael Knehr, DVM (Vice-President)
John Travis (Treasurer)
Crystal Vaquera, LVT (Member)
Betsy Phillips, DVM (Member)
Susan Costa, DVM (Member)
Deborah White, DVM (Member)
Stephen Damonte, DVM (Member)

Staff Present:
Jennifer Pedigo, EMBA (Executive Director)
Louis Ling, Esq. (Board Counsel)
Christina Johnson, LVT (Licensing Specialist Senior Hospital Inspector)
John Crumley, DVM (Lead Investigator)
Lynsey Begbie, LVT (Inspector)

Dr. O'Dea called the meeting to order at 8:12 am.

1. **Public Comment**:

   Jeanette Hutchings, LVT: Proposed changes to the veterinary technician scope of practice to allow performing in-home tasks that would normally be in-hospital, under the supervision of a veterinarian. Trying to do that is tricky; it is difficult to find the right supervision, which limits the tasks service to patients. I would like to make it more accessible. If anyone can help do treatments at home or outside of a hospital in circumstances where the owner has limited mobility, pets are stressed, going over things in-hospital isn't possible, or they forget or have difficulty, or feel uncomfortable doing it themselves. I acknowledge that there are liability risks, and maintaining a license or possibly getting insurance. However, given the veterinary technician's ability, I would like to be able to get more use of the license and serve the community.

2. **Approval of April 30, 2026, Minutes Draft Board Minutes (For Possible Action)**

   Discussion: Update attendance - James O'Dea listed twice, and Dr. Damonte not listed. Crystal listed twice.

Motion: Dr. White moved to accept the minutes with the noted changes.
Second: Dr. Damonte
Vote: All aye.

3. **Review & Determination of Complaints/Disciplinary Actions (Each Item in this Section is For Possible Action)**
   a. **05-2025DVM-48; 05-2025FAC-49; 05-2025DVM-54; 05-2025FAC-58: Hany Botros, DVM (1305) and AAA All American Animal Hospital (H280): Surrender Agreement**
   Mr. Ling presented the Surrender Agreement.

   Motion: Dr. Damonte moved to accept the Surrender Agreement.
   Second: Dr. White
   Vote: All aye. Dr. Knehr, Dr. Phillips, Mr. Travis, Dr. Costa abstained.

   b. **11-2025DVM-105: Villanueva, Neal (2934): Letter of Reprimand Settlement**
   Mr. Ling presented the Letter of Reprimand.

   Motion: Dr. O'Dea moved to accept the Letter of Reprimand.
   Second: Dr. White
   Vote: All aye. Dr. Knehr, Mr. Travis, Dr. Phillips, Dr. Costa abstained.

   c. **11-2025DVM-107: Brenna Ledezma, DVM (2482): Letter of Reprimand Settlement**
   Mr. Ling presented the Letter of Reprimand.

   Motion: Dr. O'Dea moved to accept the Letter of Reprimand.
   Second: Dr. Damonte
   Vote: All aye. Dr. White recused herself. Dr. Knehr, Mr. Travis, Dr. Phillips, Dr. Costa abstained.

   d. **12-2025DVM-116: Alan Cuthbertson, DVM (0781): Settlement Agreement or Board Determination to Proceed to Hearing**
   Mr. Ling presented the Settlement Agreement.

   Motion: Dr. Costa moved to accept the settlement agreement.
   Second: Dr. Phillips
   Vote: All aye. Dr. Damonte, Dr. O'Dea, Dr. White, and Ms. Vaquera abstained.

   Public comment:

   Alan Cuthbertson, DVM: There was a little bit of miscommunication with the owner, but it didn't have anything to do with the second surgery. I admit I did not perform my

due diligence in Raven's care. Some of the problems were the owner and self-medicating the patient. I realize that I am at fault as well in that the patient was not on the prednisone.

Wendy Young: There was a lot more to this case than just the Addison's. He was not the one that took her off the medication. That was another veterinarian who was included in the case. For him to say that the owners were negligent, we went above and beyond for our pet. We have been with Elko veterinary for so long. The other veterinarian stated her numbers were 'great' and that she didn't need to be on it. She was getting injections as well. For him to say that the owner was negligent for 'self-medicating' is wrong. We paid numerous times to ensure her longevity. I am devastated that he was only reprimanded and the attention was only towards the Addison's. If you can reconsider the additional aspects and the infection, and not doing anything about her infections and pending the time with her. The issue related to her 'cancer' diagnosis and taking her to a specialist and making sure to look into the rest of the case. It isn't just about the medication with her Addison's.

e. **12-2025DVM-121: Miyanna Trujillo, DVM (3229): Settlement Agreement or Board Determination to Proceed to Hearing**
Mr. Ling presented the Settlement Agreement.

Motion: Mr. Travis moved to accept the settlement agreement.
Second: Dr. Costa
Vote: All aye. Dr. Damonte, Dr. O'Dea, Dr. White, Ms. Vaquera abstain.

f. **01-2026LVT-11: Kaylynn Wulff, LVT (LVT1884): Letter of Reprimand Settlement**
Mr. Ling presented the Letter of Reprimand.

Motion: Dr. O'Dea moved to accept the settlement agreement.
Second: Dr. Damonte
Vote: All aye. Dr. White recused herself. Dr. Knehr, Mr. Travis, Dr. Phillips, and Dr. Costa abstained.

4. **Requests for Review/Approval/Modification/Waiver of Licensure/Exam Requirements, Extensions, Education Approval, and Criminal Background Review. (Each Item in this Section is For Possible Action)**
    a. **Ewa Krolak: Application for Diplomate License**
    Ms. Pedigo presented Dr. Krolak's application. Dr. Krolak was not present.

Discussion: In discusing the application, concerns were raised that Dr. Krolak had not taken the NAVLE and does not have her specialty completed but is only currently in residency.

Motion: Dr. O'Dea moved to deny her application request.
Second: Dr. Knehr
Vote: All aye.

b. Elise Lenske, Application for Diplomate License

Ms. Pedigo presented Dr. Lenske's application. Dr. Lenske was not present.

Motion: Mr. Travis moved to approve Dr. Lenske's application request.
Second: Dr. Knehr
Vote: All aye.

c. Charles Newman: Petition for Pre-Licensure Criminal History Review

Ms. Pedigo and Mr. Ling presented the petition. Mr. Newman was not present.

Motion: Mr. Travis moved to deny the petition based on NRS 638.140(7) and NRS 638.140(8).
Second: Dr. James O'Dea
Vote: All aye.

d. Alexandria Charles: Application for Veterinary-Graduate-Awaiting-Licensure (VGAL) Registration Extension

Ms. Pedigo presented Dr. Charles' application. Dr. Charles was not present.

Motion: Dr. Knehr moved to extend Dr. Charles' VGAL registration by 1 year.
Second: Dr. Damonte
Vote: All aye.

e. Violeta Gordillo: Application for VGAL Registration Extension

Ms. Pedigo presented Dr. Gordillo's application. Dr. Sarah Kalivoda was present on behalf of Dr. Gordillo.

Motion: Dr. White moved to extend Dr. Gordillo's VGAL registration by 1 year.
Second: Dr. Phillips
Vote: All aye.

f. Chanika Hanna: Application for VGAL Registration Extension

Item not presented. The application was withdrawn.

g. Linda Kamel: Application for VGAL Registration Extension

Item not presented. The application was withdrawn

h. Kristopher Vine: Application for VGAL Registration Extension

Ms. Pedigo presented Dr. Vine's application. Dr. Vine was not present.

Motion: Dr. O'Dea moved to extend Dr. Vine's VGAL registration by 1 year.
Second: Dr. Knehr
Vote: All aye.

i. Tyson Wilder: Application for VGAL Registration Extension

Ms. Pedigo presented Dr. Wilder's application. Dr. Wilder was not present.

Motion: Dr. Knehr moved to extend Dr. Wilder's VGAL registration by 1 year.
Second: Dr. Phillips
Vote: All aye.

j. Chris Sobeck: Approval for alternate LVT education

Ms. Pedigo presented Chris Sobeck's application. Mr. Sobeck was not present.

Motion: Dr. O'Dea moved to approve Mr. Sobeck's licensure request.
Second: Mr. Travis
Vote: All aye.

5. Staff Reports (Each Item in this Section is For Possible Action)

a. Inspection Report

Ms. Pedigo presented the Inspection report.

b. Administrative Report

Ms. Pedigo presented the Administrative Report.

c. Financial Report

Ms. Pedigo presented the financial report.

Motion: Dr. Travis moved to accept the financial report.

Second: Dr. O'Dea
Vote: All aye.

d. FY2027 Budget Draft

Ms. Pedigo presented the draft budget.

Discussion: Ms. Pedigo proposed to hold the October Board meeting virtually pending review of the fee change by the legislature.

Motion: Mr. Travis moved to approve the provisional budget and hold the October meeting virtually.
Second: Dr. O'Dea
Vote: All aye.

e. **Investigation Report**
Dr. Crumley presented the Investigation report.

f. Legal Report
Mr. Ling presented the legal report.

g. Legislative Report
Ms. Pedigo presented the Legislative report.

6. Policy, Operations, and Governance (Each Item in this Section is For Possible Action)

a. Legislative 2027 Planning and Draft Bill Language Review
Ms. Pedigo presented the draft bill language.

Motion: Dr. Costa moved to approve BDR-1 and BDR-2.
Second: Dr. White
Vote: All aye.

b. Administrative Review

1. Remote/Videoconference Quarterly Board Meetings
No documents included.

Motion: Mr. Travis moved to hold the October meeting virtually.
Second: Dr. O'Dea
Vote: All aye.

2. Revised Hospital Inspection Program Update
Informational only. No documents included.

c. Continuing Education Competencies

Motion: Dr. Knehr approved for dissemination as a Board resource.
Second: Dr. White
Vote: All aye

d. Employee Handbook
Ms. Pedigo presented the revised/ updated Employee Handbook.

e. **Language Access Plan for Review and Comment**

Motion: Dr. O'Dea moved to approve and submit the language access plan.
Second: Dr. Knehr
Vote: All aye.

f. **AAVSB Annual Meeting and Conference 2026**

1. **Delegate and Alternate Delegate Assignment**
Motion: Dr. O'Dea moves to approve Dr. Knehr as delegate and Jennifer as the alternate delegate.
Second: Dr. Damonte
Vote: All aye.

2. **Business Session Items for Review and Determination for Delegate Assembly Vote**
Ms. Pedigo presented the AAVSB elections and Committee report

a. Resolutions
b. Elections
c. Practice Act Model
d. Model Regulations

g. **AAVSB Request for Member Board Comment: Facility Standards Model Document**
Ms. Pedigo presented the AAVSB document regarding facility standards

No comments.

7. **Regulation Hearing-Intent to Enact Regulations R114-26 (For Possible Action)**

Open Hearing: 12:37 pm
Public Comment: None

Motion: Dr. O'Dea moved to approve R114-026.
Second: Dr. White
Vote: All aye.

Hearing closed: 12:44 pm

8. **Review and Approval of Kietzke Plaza-Desiderio Properties Lease Renewal (For Possible Action)**

Motion: Mr. Travis moved to accept the office lease renewal.
Second: Dr. O'Dea
Vote: All aye.

9. 2026 and 2027 Board Meeting Schedule (For Possible Action)

October 29, 2026 - Remote

10. Report from the Nevada Veterinary Medical Association (NVMA)

Ms. Nichols gave the report from the NVMA.

11. Business Items for Future Meetings (For Possible Action)

a. FY2026 Financial Statement Audit
b. FY2027 Budget Update
c. Executive Director Review and Salary Determination
d. Shelter Regulation Review and Discussion
e. Testing Limit Regulation Review and Discussion

12. Public Comment

No public comment.

13. Adjournment (For Possible Action)

Motion: Dr. O'Dea motions to adjourn the meeting at 2:18 pm
Second: Dr. White
Vote: All aye.